

**Course Title: EXACT Seminar on Academic Qualification Skills**

**Lecturer: Dr. Robert Kissack**  
**Institut Barcelona d'Estudis Internacionals /**  
**Marie Curie Visiting Scientist (EXACT)**

Course number	
Location/Room	Seminargebäude, Universitätsstr. 35, 2. OG, S 24/ S 26,
Time	Intensive seminar, 22.09.2012 – 29.09.2012
Credit Points	6 ECTS
Type of course	Doctoral (PhD-intensive) Seminar
Course Language	English

### 1. Objectives

The course aims to address the following issues:

- deepening knowledge on higher education qualifications
- improving teaching, lecturing and presentation skills
- improving communication and dissemination skills for research and results
- making progress in and improving journal article in progress
- framing career development plans for a career in academia and beyond

### 2. Prerequisites

The targeted audience are PhD students of the University of Cologne and beyond. The students should hold at least a Master degree (or equivalent).

### 3. Relevance for study programmes

The course is open for CGS-students as well as doctoral students of related studies of the Faculty of Management, Economics and Social Sciences and the Faculty of Arts and Humanities of the University of Cologne as well as external participants.

### 4. Registration

Participation in the course must be registered in advance. The deadline for application is 30 April 2012. The course is recommended to be chosen in combination with the “EXACT Seminar on Academic Research Skills”. The size of the course is limited to 20 students. The course will take place as an intensive seminar (Blockseminar) between September 22 and 29 from 9.00 a.m. to 5.30 p.m. in room S 24 and S 26.

### 5. Contents

- theories and methods of higher education and education science
- theories and methods of research presentation and communication

- academic teaching and lecturing, higher education qualification skills
- development of content and didactical methods for academic teaching
- publishing articles and monographs
- presenting at conferences / rhetoric training and presentation styles
- setting up academic career development plans
- discussion of research and PhD projects of the participants incl. individual feedback sessions and cross-reading of journal articles in progress

### 6. Working requirements and assessment method

Students are required to submit a piece of work prior to the seminar. Additionally, they will be requested to give an oral presentation. In the end of the seminar an oral and/or written examination will take place.

Grading scale:

<i>Grade</i>	<i>Points</i>
Excellent (1,0)	≥ 95%
Excellent (1,3)	≥ 90%
Good (1,7)	≥ 85%
Good (2,0)	≥ 80%
Good (2,3)	≥ 75%
Satisfactory (2,7)	≥ 70%
Satisfactory (3,0)	≥ 65%
Satisfactory (3,3)	≥ 60%
Sufficient (3,7)	≥ 55%
Sufficient (4,0)	≥ 50%
Fail (5,0)	≤ 50%

### 7. Teaching staff

Dr. Robert Kissack is Junior Professor and MA Programme Coordinator at the *Institut Barcelona d'Estudis Internacionals* (Barcelona, Spain). Prior to this, he has been Assistant Professor since 2010 and between 2008 and 2010 he has been post-doctoral researcher at the institute. Between 2006 and 2008 he has been an LSE fellow in the International Relations department at the London School of Economics, where he was teaching EU foreign policy, international organisation and International Relations theory. Additionally, he obtained the LSE postgraduate certificate in teaching in higher education (PG CERT).

### 8. Co-ordination/Contact

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